

**SCHEDULE COCKTAILS & CREDITS OR LUNCH & LEARN PROGRAM**

Cocktails & Credit takes place from 4:30 - 6:00 p.m. and Lunch & Learns take place from 11:45 a.m. - 1:00 p.m. at the AIA Office. The maximum seating is 14 people (and our typical attendance is 8-10). AIA provides the drinks and we require our partner to provide the program and food. **The program must qualify for health, safety and welfare credit.**

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 I AM AN AIA or ALLIED MEMBER of AIACOC  I AM NOT A MEMBER OF AIACOC

We are a an AIA Registered Provider (Provider #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

I am not a registered provider but our program follows the AIA guidelines and will qualify for HSW credit. <http://www.aia.org/aiaucmp/groups/aia/documents/pdf/aiab104228.pdf>

I understand my company is responsible for providing the food for the program. \_\_\_\_ (initial)

Presentation Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Learning Objective 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Learning Objective 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Learning Objective 3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Learning Objective 4: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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The AIA Office has a large TV in the conference room.

Presenter will bring his/her own computer (should have HDMI connection) or

Presenter will use the AIA lap top and will provide the presentation via drop box.

**Type of Program:**

COCKTAILS & CREDITS

LUNCH & LEARN

**DATES:**

AIA Central Oklahoma has the following dates available for Cocktails & Credit or Lunch & Learn programs. Please tell us your 1st, 2nd and 3rd choice. (We will not host any learning activities September 1 – November 30 to encourage our members to attend the AIA Oklahoma Conference on Architecture).

January 10 January 17 January 22 February 5

February 12 March 14 March 26 May 14

May 23 June 13 June 27 July 9

July 11 August 15 August 20 December 3

December 5

1st choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3rd choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional information we should know about your request.

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Please email this request form at [aiacoc@cox.net](mailto:aiacoc@cox.net).